



**MACGREGOR STATE SCHOOL COUNCIL MEETING**  
**Meeting #37 - Final Session in 2023 Term 04**

**Date & Time:** Tuesday, 14 November 2023 6:00pm

**Method:** Virtual/Teams

**MACGREGOR STATE SCHOOL COUNCIL MEMBERS**

**Staff Representatives:**

Camilla McCloud  
Julie Bransdon  
Odette Wiggins  
Sandi Keating

**School Principal:**

Lee Gerchow

**Chair:**

Happy Rahman

**Apologies**

Julia Bailey

**Parent Representatives:**

Janice Chen  
Andrew Cho  
Gokul Bharambe  
Yujin Seo

**P & C President:**

Dr. Jishu Das Gupta (JD)

**Secretary:**

TBC

**Guest**

Alison Hirini (HOD/C)

P Paper provided  
T Paper to be Tabled at Meeting  
V Verbal Report

**Information Discussion Decision**

OPENING ITEMS		Duration	TIME	WHO	ACTION
1	V Official welcome and acknowledgement of the traditional owners	1 min	18:00:00	Happy Rahman	Information
2	V Agenda items for discussion	1 min	18:01:00	Happy Rahman	Information
3	V Apologies	1 min	18:02:00	Happy Rahman	Information
4	V Confirmation of minutes from the previous meeting and follow up on action items from last meeting: P&C/council attendance & photos	2 min	18:03:00	Happy Rahman	Information

**ITEMS FOR DECISION**

		Duration	TIME	WHO	ACTION
5	<p><b>Wellbeing Culture and Inclusion Agenda</b></p> <p>Q: how school council can help and support? - JB would talk to LG for further direction on the MSS SC support model</p> <p>Q: JC: though the gifted students may excel academically, how can we assist them to do better socially (i.e. pushing up to a grade or further work). - LG: the professional learners are working with the school and the age appropriate group.</p> <p>A: JC to ask JB and LG any further questions via email</p> <p><b>QUESTIONS/COMMENTS FROM COUNCIL MEMBERS</b></p>	5 min	18:05:00	Julia Bailey (DP) Lee Gerchow (P)	Information
6	<p><b>Education Excellence Priority</b></p> <p><b>Consistent Curriculum Delivery</b></p> <ul style="list-style-type: none"> <li>- Mrs Eleni Birbilis (HOT) is supporting AH to transition to Consistent Curriculum Delivery</li> <li>- Focus will be given in English and Mathematics in the YR2024 and full implementation scheduled in YR2025</li> <li>- Teaching team meets offline in CPPD (Curriculum Pedagogy Professional Development) session to work with HOTs and Coaches to ensure clarity</li> <li>- Academic data is shared across the team to assist the teachers better technique in the class room</li> <li>- Digital portal (SharePoint) will be explored to capture student data folio aligning to the educational regulation</li> <li>- In the YR2024 the leadership team will focus on timely feedback on students progress</li> </ul> <p><b>Assessment, Moderation, and Reporting</b></p> <ul style="list-style-type: none"> <li>- Assessment for learning - formative data collection, teachers will use to assist students learning that happens in WKS (student assessment)</li> <li>- Assessment at learning - active role in the individual learning goal. Reflect and monitor on student's achievement</li> <li>- Assessment of learning - evidence based judgement for student's learning</li> <li>- Diagnostic tool available to all teachers to collect students evidence to asses them</li> </ul> <p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>- Easy understanding for the parents to understand the students achievement (i.e. images, clarity, visually)</li> </ul> <p><b>Moderation</b></p> <ul style="list-style-type: none"> <li>- Internal and External (clusters - MSS, Mansfield, Warrigal Road, Wishart State) moderation available for consistency</li> <li>- Before-After1-After2-End model is uses to assess each student's capability               <ul style="list-style-type: none"> <li>- Before - ensuring that all teachers are on the same page prior the teach, expectation on marking guide</li> <li>- After1 - once the student completes the assessment and before the teacher's marking</li> <li>- After2 - once the student completes the assessment and after the teacher's marking</li> <li>- End - the folio moderation of the student's report card prior distribution</li> </ul> </li> <li>- MSS Principle meets with the external cluster leaders frequently</li> </ul> <p><b>Parent Learning Forums</b></p> <ul style="list-style-type: none"> <li>- 145 responses</li> <li>- First session will begin on Tuesday, 07/11 at 9:30am and then again at 5:00pm. 51 parents/attendees will attend across the two sessions</li> </ul> <p>- Please see enclosed document "School Council - Term 4 Alison H" for more information</p> <p><b>QUESTIONS/COMMENTS FROM COUNCIL MEMBERS</b></p>	15 min	18:10:00	Alison Hirini (HOD/C)	Information
7	<p><b>Student Behaviour Working Party</b></p> <p>- Please see enclosed document "School Council Meeting 300823 Sandy K" for more information</p> <p><b>QUESTIONS/COMMENTS FROM COUNCIL MEMBERS</b></p>	15 min	18:25:00	Sandi Keating (DP)	Information
8	P <b>Principal's Report</b>	5 min	18:40:00	Lee Gerchow	Information
9	V <b>IPS update and council for the upcoming years</b>	5 min	18:45:00	Lee Gerchow	Discussion
10	P <b>P&amp;C Update</b>	5 min	18:50:00	Dr. Jishu Das Gupta	Information
<b>OTHER BUSINESS</b>					
11	P Q & A relating to Principal's Report and P&C and Others	3 min	18:53:00	ALL	Discussion
12	V MSS Council Website update - requests for a write-ups	1 min	18:58:00	ALL	Discussion
13	V General Discussion	1 min	19:00:00	ALL	Discussion
<b>CLOSING ITEMS</b>					
14	V Review / Renew School Council Membership - The MSS Council Chair to invite prospective / current parents during the MSS Parents Information Session in Term 1 2024				
15	V Proposed Council Meeting dates for YR2024  - First Meeting: Wednesday, 21 February 2024 06:00pm - Second Meeting: Wednesday, 15 May 2024 06:00pm - Third Meeting: Wednesday, 7 August 2024 06:00pm - Fourth Meeting: Wednesday, 30 October 2024 06:00pm				